

Mount Vernon Cemetary
Trustees Meeting
November 23, 2009

TC

ATTENDING; John McCormick III, Peter Rotando, Aaron Goodale and Cemetary Superintendent, Kevin McKee.

1. Chairman John McCormick III opened the meeting at 4:40 P.M..
2. Motion by Aaron G. and seconded by Peter R. to place the Winter Burial Rates and season to be in effect on December 1, 2009. Unanimously approved.
3. Motion by Peter R. and seconded by Aaron G. to place the Cemetary Superintendent on Winter Hours effective December 1, 2009. Unanimously approved.
4. Motion by Jack M. and seconded by Aaron G. to give Friday, November 27, 2009 as a day off, following the Thanksgiving Holiday, to Cemetary Superintendent, Kevin McKee, for his extraordinary efforts and service to our community. Unanimously approved.
5. Board discussed the possibility of placing a sign above or somewhere on the cemetary garage. Motion by Peter R. and seconded by Aaron G. to table this item for future debate. Unanimously approved.
6. Cemetary Superintendent, Kevin McKee presented a proposal for the removal of a Dead/Hazardous tree as deemed so by the Town Tree Warden. Three quotes for this work were requested.

Paul's Tree Service, Message on answering machine	No Response
Carlson Tree Service	\$1,450.00
The Branch Manager Tree Service	\$1,700.00

Both of the quotes which responded, provided for the tree take down, removal and grinding of the stump. Motion by Peter R. and seconded by Aaron G. to award the bid to Carlson Tree Service for the amount of \$1,450.00. Unanimously approved.

7. Board discussed the appearance of an abutting property located in the vicinity of the garage which is very distracting to the grave sites in the same area.

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Suggestions of some type of fencing or additional small trees may solve the problem. Motion by Jack M. and seconded by Aaron G. to table this item to the next meeting. Unanimously approved.

8. Board revisited the issue of placing a light on the flag at the entrance to Mount Vernon Cemetery. Motion made by Jack M. and seconded by Peter R. to direct the Cemetery Superintendent to seek quotes on the necessary work involved with the installation of such a light. Unanimously approved.
9. Motion by Aaron G. and seconded by Peter R. to accept the Cemetery Superintendent's Monthly Report for November, 2009. Unanimously approved.
10. Board discussed the proposal of a Columbarium for the placement of ash burials. Cemetery Superintendent, Kevin McKee presented the Board with some literature and preliminary costs. Motion made by Peter R. and seconded by Aaron G. to table this item until after the first of the year. Unanimously approved.
11. Cemetery Superintendent, Kevin McKee presented the Board quotes on the repair of the stained glass windows in the Chapel. Board reviewed the quotes and options as presented.

Serpentino provided for the complete repair of all stained glass windows in the Chapel with metal bracing in the bottom. \$22,450.00

Paulson's provided for the repair of all of the windows was. \$4,056.00

Paulson's Option to repair only the front two windows was. \$900.00

Motion by Jack M. and seconded by Aaron G. to accept the Option by Paulson's for \$900.00. Unanimously approved.

12. Motion made by Jack M. and seconded by Aaron G. to accept the Minutes of the October 26, 2009 Meeting. Unanimously approved.
13. Motion to accept the Minutes of the meeting with the Oakdale Cemetery Association made by Aaron G. and seconded by Peter R.. Unanimously approved.

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14. Cemetary Superintendent, Kevin McKee reported on the results of the Eagle Scout Program and was well pleased by the efforts, behavior and work that was completed.
15. Chairman, John McCormick reported that Mr. Winthrop Handy of town had offered to scan our map of Mount Vernon Cemetary as a permanent record. Board discussed and Motion made by Jack M. and seconded by Peter R. to review again in January, 2010. Unanimously approved.
16. Cemetary Superintendent, Kevin McKee reported on the clean-up efforts around the retention pond. West Boylston D.P.W. offered two workers and the chipper which provided great assistance. Board directed the Clerk to send a letter of thanks to Mr. John Westerling, Director of the D.P.W..
17. Board discussed repairs to headstones in the old section. Cemetary Superintendent reported that there were two stones in need of urgent repair. Motion made by Aaron G. and seconded by Peter R. to approve up to \$1,500.00 to make these repairs to Regonini, Clinton, Mass.. Unanimously approved.
18. Cemetary Superintendent, Kevin McKee reported to the Board that all FEMA paperwork and bills resulting from last December's storm have been completed and paid. Board of Trustees unanimously thanked him for his efforts and commitment to follow thru with this project.
19. Board reviewed a request from Anne Bello Mulcahy to install a headstone that is not within our height requirements. Board agreed to do so, only if, the monument installer lowers the base by 2" to make it compliant. Motion by Jack M. and seconded by Aaron G. to do so. Unanimously approved.
20. Board of Trustees completed the Annual Review of the Cemetary Superintendent. Board gave Kevin McKee a rating of 5 out of a possible 5. for efforts.
21. Board ^{Requested} ~~received~~ the Performance evaluation of Mathew Jean from the Cemetary Superintendent ~~tonight~~. *PR*
22. Motion made by Aaron G. and seconded by Peter R. to hold the next meeting at 4:30 PM on January 25, 2010. Unanimously approved. Jack M. will post at the town hall.
23. Motion made to adjourn at 6:30 PM by Aaron G. and seconded by Peter R.. Unanimously approved.

Respectfully submitted.

PR *4:45 PM*